Prequalification Exemption

Although all not-for-profit organizations seeking to do business with the State must register with the Grants Gateway, certain organizations may request exemption from the requirements of New York State's Prequalification policy. You will find those organizations eligible to request exemption below, along with the documentation required to validate the request.

Exemption-eligible Not-for-Profit Organizations

Organization Type	Required Documentation
All-volunteer firefighting departments or companies incorporated under Section 1402 of Article 14 the Not-for-Profit Corporation Law	Article 14, Section 1402 of the Not-for-Profit Corporation Law requires a volunteer fire corporation to include certain provisions in its Certificate of Incorporation. This includes, but is not limited to "a) Certificate of incorporation; additional contents. In addition to the requirements of section 402 (Certificate of incorporation; contents), the certificate of incorporation of a fire corporation shall state the precise boundaries of the territory in which the corporation intends to operate. *" **To validate exemption from prequalification, a volunteer fire organization must submit a copy of its Certificate of Incorporation meeting these requirements as well as bearing the NY Department of State Seal or Stamp at the time of registration for access to the Grants Gateway.**

Exemption Process

An organization requesting exemption from prequalification must submit the following:

- A New York Grants Gateway Registration Form for Administrator
- A New York Grants Gateway Prequalification Exemption Request form, and
- Required documentation as listed above

Grants Reform personnel will review the request and included documentation. If approved, an Organization account and Delegated Administrators for the not-for-profit will be established on the Gateway. The not-for-profit will be provided with a Document Vault on the system and the organization's status will be set to **Exempt**.

* http://codes.lp.findlaw.com/nycode/NPC/14/1402